

THE MINISTER OF FINANCE HEREBY INVITES SUITABLE CANDIDATES TO SERVE AS BOARD MEMBERS OF THE SPECIAL PENSIONS APPEAL BOARD (SPAB) IN ACCORDANCE TO SECTION 8AA OF THE SPECIAL PENSION ACT NO 69 OF 1996 AS AMENDED.

Chairperson: Special Pensions Appeal Board (3-year part-time fixed term contract)

The successful candidates will be responsible for, amongst other overseeing, managing and organising the Special Pensions Appeal Board and its members, which include presiding over meetings and ensuring that members carry out their functions. A key component will be case flow management and delivering a case backlog programme in conjunction with National Treasury.

Requirements: • An LLB Degree, and admission as an Attorney or Advocate with a minimum of 10 years' experience in the legal field. • Knowledge of the Special Pensions Act, Promotion of Administrative Justice Act and Public Service Act. • Knowledge of the Constitution of the Republic of South Africa. • Communication and report writing skills are crucial • Have knowledge and understanding of the applications and procedures pertaining to the Special Pensions Act **69 of 1996 as amended**, Promotion of Administrative Justice Act 3 of 2000, the South Africa Citizenship Act 88 of 1995 and other relevant legislations.

Duties: • Ensure the optimal and proper functioning of all Special Pensions Appeal Board meetings. • Introduce quality assurance mechanism. • Develop and implement strategies and processes to improve turnaround times and manage backlogs of appeals. • Advise the Minister on the matters relating to Special Pensions.

Member: Special Pensions Appeal Board (3-year part-time fixed term contract)

The successful candidates will be expected to make determination of any questions of law referred to the board in terms of Special Pensions Act.

Requirements: • An LLB Degree or equivalent qualification in the related field with a minimum of 3 years experience in the legal field. • Admission as Attorney or Advocate will serve as an added advantage. • Knowledge of the Special Pensions Act, • Promotion of Administrative Justice Act and Public Service Act. • Knowledge of the Constitution of the Republic of South Africa. • Understanding of the application procedure pertaining to the Special Pensions Act. • Communication and report writing skills are crucial.

Duties: • Request representation from the applicant or any person in apposition to provide information on the matter being dealt with. • Request further enquiry and investigate into the matter being dealt with as it may deem appropriate. • Make decisions on any matter of law referred in line with the provision of the Act. • Summon and interview special pensions appellant and witnesses. • Manage litigation on behalf of the Special Pensions Appeal Board • Have knowledge and understanding of the applications and procedures pertaining to the Special Pensions Act **69 of 1996 as amended**, Promotion of Administrative Justice Act 3 of 2000, the South Africa Citizenship Act 88 of 1995 and other relevant legislations.

Written applications must contain the full name and address of the applicants, curriculum vitae containing the applicants' full name, identification number, gender, contact address, telephone and fax numbers, email address and previous experience (including start and end dates and entities/organisations concerned), and certified copies of academic qualifications and identity document.

Further considerations: Preferred candidates will be subjected to security clearance process. Preference will be given to candidates whose appointments will enhance representivity. Correspondence will be limited to short-listed candidates only.

Disclaimer: The National Treasury reserves the right to amend, modify or withdraw this advert or to amend, modify or terminate any of the requirements set out herein at any time and from time to time, without prior notice and without liability to compensate or reimburse any party. Applications don't mean acceptance as candidate and all applicants will be subject to the National Treasury's recruitment and selection process. The National Treasury reserves the right not to select any applicant as a candidate.

The Minister of Finance determines the remuneration of the Chairperson and other Board members.

Closing date: **30 June 2016 before 12:00 noon.** No late applications will be considered. Should you not be contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful.

Kindly address applications to: **The DIRECTOR-GENERAL: National Treasury, Attention: Deputy Director-General: Corporate Services, Private Bag X115, Pretoria, 0001. E-Mail: exec.recruit@treasury.gov.za.**